

# ATTENDEE REGISTRATION FORM

REGISTER NOW! [ibtta.org](http://ibtta.org)

**Interpretation Services**—All sessions will be presented in English only. Interpretation services **will not** be available at this meeting.

## Registration is easy! Choose from the following options:

**Online:** [www.ibtta.org](http://www.ibtta.org)

**Fax:** Complete this form and fax to (202) 659-0500.

**By Mail:** Complete the registration form below and send it with payment to:

IBTTA, 1146 19th Street, NW Suite 800, Washington, DC 20036.

## Please Complete One Form Per Registrant.

First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
 Title \_\_\_\_\_ Name for Badge \_\_\_\_\_  
 Organization \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 E-mail \_\_\_\_\_  
 Guest Name \_\_\_\_\_ Name for Badge \_\_\_\_\_  
 Guest E-mail \_\_\_\_\_  
 Youth Name \_\_\_\_\_ Name for Badge \_\_\_\_\_

- I am a new member and/or a first-time attendee and will be attending the Welcome Reception for New Members, Sustaining Members and First-Time Attendees on Sunday, September 12<sup>th</sup> from 3:00pm – 5:00pm.  
 I plan to stay for the Closing Event on Wednesday, September 15<sup>th</sup> from 7:00pm – 10:00pm.

## 1. Registration Fees (ALL FEES ARE PER PERSON IN U.S. DOLLARS.)

After **August 28, 2010** registrations will only be accepted on site. If your registration is not confirmed by **August 28**, your name will not appear in the final registration list. Registration Fees include all meals, receptions and events listed in the Program with the exception of individually priced tours. Your organization's dues must be paid to qualify for the member rate.

Registration Type	Early Bird Discount Through August 22, 2010		After August 22, 2010	
	Member	Non-Member	Member	Non-Member
Regular Delegate	<input type="checkbox"/> \$725.00	<input type="checkbox"/> \$1,025.00	<input type="checkbox"/> \$825.00	<input type="checkbox"/> \$1,125.00
Government Delegate*	<input type="checkbox"/> \$625.00	<input type="checkbox"/> \$725.00	<input type="checkbox"/> \$625.00	<input type="checkbox"/> \$725.00
Speaker/Moderator	<input type="checkbox"/> \$400.00	<input type="checkbox"/> \$400.00	<input type="checkbox"/> \$400.00	<input type="checkbox"/> \$400.00
Exhibitor (floor only)**	<input type="checkbox"/> \$300.00	<input type="checkbox"/> \$300.00	<input type="checkbox"/> \$400.00	<input type="checkbox"/> \$400.00
Guest***	<input type="checkbox"/> \$300.00	<input type="checkbox"/> \$300.00	<input type="checkbox"/> \$300.00	<input type="checkbox"/> \$300.00
Youth (under 13 yrs. old)	<input type="checkbox"/> \$200.00	<input type="checkbox"/> \$200.00	<input type="checkbox"/> \$200.00	<input type="checkbox"/> \$200.00
Media****	No Fee. Requires Approval.			

Registration Fee Subtotal \$ \_\_\_\_\_

\* Government rates apply to employees and/or members of governing body of international, federal, state, county, local and provincial governments.

\*\* This fee applies to all activities in the exhibit hall **only**. This fee is for exhibitors wishing to bring booth workers only. The fee **does not** include sessions, tours or outside events.

\*\*\* Guest refers to a spouse or personal friend, not a business associate or staff member. Guest and Youth rate includes all meals, receptions and evening events listed on the program.

\*\*\*\*Members of the credentialed media are welcome to attend **sessions only** and must check in at the IBTTA registration desk. Contact Wanda Klayman at [wklayman@ibtta.org](mailto:wklayman@ibtta.org).

## 2. Technical Tours (ALL FEES ARE PER PERSON IN U.S. DOLLARS.)

Please register by **August 28, 2010** to guarantee participation. Tickets will be sold onsite but are subject to availability.

TOUR	# OF TICKETS	PRICE	AMOUNT
<b>Technical Tour: I-15 Managed Lanes</b> September 12, 2010 :: 9:00am – Noon	_____	\$25.00	= \$ _____
<b>Technical Tour: South Bay Expressway and State Route 11/Otay II Border Crossing</b> September 12, 2010 :: Noon – 3:00pm	_____	\$25.00	= \$ _____
<b>Subtotal</b>			\$ _____

## 3. Sustainability Initiative

Yes! I would like to make a \$10 offset contribution to support IBTTA's Sustainability Initiative. See page 3 for details.

## Wire Transfer Information

Contact Harry Smith at [hsmith@ibtta.org](mailto:hsmith@ibtta.org).

## General Information

Delegate and speaker/moderator registration fees include all functions in the official program and must be paid by **August 28, 2010** to appear in the registration list. All employees of an agency or organization are considered "Delegates."

## Registration Refund and Cancellation Policy

Full registration refunds less \$75 administrative fee will be made if cancellation is received in writing by IBTTA before **August 28, 2010**. No refunds will be issued after this date. Tours are subject to cancellation if minimums are not met. No refunds will be issued for tour reservations cancelled after **August 28, 2010**. No refunds will be issued for no-shows. Substitutions are allowed at any time.

## Special Requirements

If you have special meal or other requirements, please send an email to Kathleen Davis at [kdavis@ibtta.org](mailto:kdavis@ibtta.org).

## PAYMENT SUMMARY

- Registration Fees \$ \_\_\_\_\_
  - Technical Tour \$ \_\_\_\_\_
  - Sustainability Initiative (Offset Contribution) \$ \_\_\_\_\_
- Total Due \$ \_\_\_\_\_

## METHOD OF PAYMENT

I wish to use the credit card listed below:

- Visa  MasterCard  American Express  
 Check enclosed.  
 Wire Transfer Pending.

NOTE: If you would like to have your professional fees billed separately from your personal fees, please contact Harry Smith at 202-659-4620 x10 or at [hsmith@ibtta.org](mailto:hsmith@ibtta.org).

Account Number \_\_\_\_\_

Exp. Date \_\_\_\_\_

Name on Credit Card \_\_\_\_\_

Authorized Signature (Only if paying by credit card) \_\_\_\_\_

Billing Address if Different from Above \_\_\_\_\_

- I have read and understand the payment and cancellation policies outlined in the program.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Registration Questions?

Contact Harry Smith, IBTTA Registrar, at [hsmith@ibtta.org](mailto:hsmith@ibtta.org) or (202) 659-4620, ext. 10