



MEMORANDUM OF UNDERSTANDING

The Conference of Minority Transportation Officials

1330 Braddock Place, Suite 203

Alexandria, VA 22314

&

International Bridge, Tunnel and Turnpike Association

2021 L Street, NW, Suite 101-343

Washington, DC 20036

This Memorandum of Understanding (MOU) provides a conceptual framework for an alliance between the Conference of Minority Transportation Officials (COMTO) and International Bridge, Tunnel and Turnpike Association (IBTTA), both tax-exempt non-profit organizations.

CONSIDERING that COMTO and IBTTA share mutual objectives to:

- promote the transportation infrastructure sector as a rewarding career choice for women and minorities;
- further the participation, advancement and recognition of women and minorities in the transportation infrastructure sector, both public and private;
- provide professional development opportunities to help them advance their skill sets and careers to ensure the sector's future success;
- encourage their participation in organizational leadership activities at the national, state and local levels; and
- cooperate with others who share these objectives to achieve them.

RECOGNIZING the benefits of establishing an institutional arrangement to do the following:

- To increase member access to information, including business and career opportunities, in the respective fields of both organizations
- To facilitate and expand the dissemination of that information to each other's members;
- To collaborate on topics of common interest and support diversity objectives that ensure a level playing field for training, education, employment and contract opportunities for minorities in the field of transportation
- To provide regular consultation among the leadership to review and assess programs and identify opportunities for coordinated efforts

THEREFORE, COMTO and IBTTA agree to:

1. Support each other in the development of programmatic content for their meetings and conferences, including identifying candidate speakers;

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COMTO and IBTTA*

2. Identify opportunities for jointly sponsored convening activities, such as conferences, workshops, webinars, meetings, and local chapter activities;
3. Publicize each other's major conferences and meetings in their e-newsletters;
4. Provide recognition as an allied organization at each other's annual meetings;
5. Exchange two complimentary registrations for leaders of each organization to participate in the other's annual meetings; and

Each organization will be solely responsible for the administration and expenditure of its own resources associated with activities conducted under this MOU. The MOU does not create any legal or binding commitments on either.

This MOU shall not be construed to create an association, joint venture, or partnership between COMTO and IBTTA or impose any partnership obligation or liability on either.

This MOU shall be effective upon the signature execution by the chairs of COMTO and IBTTA. Any dispute arising from the interpretation or application of this MOU shall be resolved by the parties through mutual agreement.

This MOU will remain in effect for a period of three years, beginning December 1, 2020. Participation by either organization may be terminated on three months' notice to the other in writing, provided such termination shall not impair any obligations or commitments already validly incurred in accordance with the MOU. This MOU is subject to mutually acceptable written revision or written modification at the request of each organization.



Patrick D. Jones
Executive Director and CEO
IBTTA



A. Bradley Mims
President and CEO
COMTO