

Executive Director



Position Specification

The Opportunity



Position:
Executive Director



Location:
Aurora, Colorado



Reporting Relationship:
Board of Directors



Website:
<https://www.e-470.com/>

The Company / Authority

E-470 is a nonstop, cashless, all-electronic toll highway that does not use any local, state, or federal tax funding to operate, maintain or improve the road. The 75-mph tollway forms a 47-mile semi-circular beltway around the eastern perimeter of the Denver metropolitan area. The E-470 Public Highway Authority is a political subdivision of the State of Colorado. E-470 also operates ExpressToll, a one-stop toll shop, offering customer service and toll collection services for all tolling facilities in Colorado.

The Authority is a leader in the tolling industry, employing state-of-the-art tolling technologies, consulting other public tolling agencies on management and operational issues, and participating in national efforts to standardize toll tag technology

In 1987, the Public Highway Authority Act was passed by the Colorado State Legislature, giving the E-470 Public Highway Authority the power to do everything needed to plan, design, finance, construct, and operate the toll highway. E-470 is operated by the Authority and financed without state or federal funding or taxes. E-470 relies primarily on toll revenues, investment income, and other non-toll revenues.



75

mph

47

miles

101

bridges

23

interchanges

8

member
jurisdictions

Key Responsibilities

The Executive Director is responsible for the overall supervision of all activities of the E-470 Public Highway Authority and works closely with Legislators, Government Agencies, local elected officials, tolling services partners, economic development entities, and the Department of Transportation. This position reports directly to the Board of Directors and formulates or recommends all actions needing to be taken by the Board.

Important areas of experience for the Authority's Executive Director are project and public finance, toll operations management, organizational management, business and governmental law, engineering, maintenance and

construction management, inter-governmental relations, and political and public relations. An outline of the Executive Director's duties is as follows:

Board of Directors Relations

- Responsible for overall leadership activities of the Authority, including execution on both short- and long-term plans.
- Formulation of all recommended policies to accomplish the directives of the Board of Directors and needs of E-470.
- Implementation and execution of all policies and procedures adopted by the Board of Directors.
- Informing the Board of Directors of all issues that may affect the Authority and stand as primary point of interaction between the Board and staff, consultants and the media.
- Facilitate Board communication and collaboration in the fulfillment of the Authority's Vision, Mission, Strategic and Master Plans.

Management

- Develop and execute on innovative approaches to increase E-470 traffic and Authority customer accounts and net revenues.
- In conjunction with the HR Manager and Directors, responsible for overseeing all management and personnel decisions of the Authority.
- Review, monitor and compare results to all stated objectives of the Authority, taking the necessary steps to correct unsatisfactory conditions.
- Management of the executive staff of the Authority, assisting them when necessary to ensure consistent operations, goals, project execution and strategic plan and work plan goals are fulfilled.
- Maintain open communication with executive staff to reach stated goals set for the organization.
- Select, evaluate, and motivate executive staff. Work with the executive staff to set the organizational structure for the Authority that delivers on set strategic and work plan objectives.
- Working with the Finance Director and Board, oversee the formulation and ensure compliance with annual budgets.
- Working with the Finance Director and Board, oversee all financial commitments of the Authority.
- Working with the Executive Committee and executive staff, oversee the activities of the legal counsel of the Authority.
- Working with the Board Chair, coordinate and facilitate discussions and direction given by the Executive Committee of the Board. This work is done to ensure sufficient communication and coordination of activities of the Committee.
- Develop and implement measures to assist in developing greater financial stability for the Authority, execution on key strategic and Master Plan initiatives and cost-effective retirement of the Authority's debt.
- Develop and execute plans for innovative approaches to increasing the Authority's non-toll generation of net revenues.

Representation

- Represents the E-470 Public Highway Authority to elected officials, state and federal agencies; local governments, member jurisdictions, professional organizations, local and civic organizations, and the public.
- Coordinates all lobbying activities at the state and federal levels.

- Manage all governmental relations.
- Working with the PIO serves as a key media spokesperson for the Authority.
- Represents the Authority at IBTTA functions and meetings.

The Candidate

The ideal candidate will have a proven track record of success with knowledge and experience in transportation, information technology, and project management; tolling experience is highly preferred. Fiscal experience to include budget development and management is essential for this position.

A minimum of ten years' operational experience in managing and directing a complex organization and executive level leadership and management is required.

The ideal candidate will be a visionary leader who sets a positive example of competence, professionalism, energy and work ethic to the organization and community. This is a key position within the Authority and it is essential for the successful candidate to work closely with Legislators, Government Agencies, local elected officials and the Department of Transportation. Effective communication along with strong collaboration and team building skills will be necessary for this individual to be successful; advanced written and oral communication skills are imperative. A good foundation in business law, governmental laws, and executive level business management is key for success in the position.

It is essential for the Executive Director to work closely with the Authority Board of Directors in carrying out initiatives and setting the tone and vision for the staff. The successful candidate should have strong interpersonal skills and must have the capacity and interest to be an effective mentor and supportive leader for staff.

Preferred Experience, Education or Qualifications

Qualified candidates will have a Bachelor's degree from an accredited college or university with major course work in Business or Public Administration, Finance, Engineering, or a closely related field. A demonstrated commitment to professional development is desired. Operational experience in managing and directing a complex organization with a minimum of seven years of executive level leadership and management experience is required.)

How to Apply

Interested applicants should forward a resume to: Freddy.Movshovich@KornFerry.com

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